

# MINI MINUTES

## May 16, 2016 Board Meeting

---

### Received as Information:

- Constable Finney School Update, 2016 High School Graduations, Superintendents' Team Summer Schedule, RM of West St. Paul Meeting Update, 2016 Board Retreat, Divisional Student Support Model, Winnipeg School Division Meeting Request – Funding Formula, Ward Boundaries, City of Winnipeg Liaison Meeting, Board / Student Liaison Committee.

### Presentation:

- Science Camp Presentation.

### Approved:

- That the 2016-2017 Board Calendar be approved as listed.
  - Inaugural Meeting: September 12, 2016.
  - Regular Board Meetings: September 12, 2016; September 26, 2016; October 17, 2016; October 24, 2016; November 7, 2016; November 21, 2016; December 12, 2016; January 16, 2017; February 6, 2017; March 6, 2017; March 13, 2017; April 10, 2017; April 24, 2017; May 8, 2017; May 29, 2017; June 12, 2017; August 28, 2017.
  - Informal Board Meetings: September 19, 2016; November 14, 2016; December 5, 2016; January 23, 2017; February 27, 2017; April 17, 2017; May 15, 2017;
  - Public Budget Meeting: February 13, 2017.
  - Board Retreat: August 25 & 26, 2017.
- That the Board supports Constable Finney School's request to the Honourable Ian Wishart to continue with the Balanced School Day for the 2016-2017 school year.
- That the Board supports Victory School's request to the Honourable Ian Wishart to implement the Balanced School Day for the 2016-2017 school year.
- That the Board supports École Belmont School's request to the Honourable Ian Wishart to implement the Balanced School Day for the 2016-2017 school year.
- That By-Law No. 3-2016 for the purpose of borrowing the sum of \$3,418,100 Dollars and of issuing a Debenture and/or Promissory Note be given first reading.
- That the Board refer the motion regarding a community survey to the Superintendent's Department for further review and return to the June 12, 2016 meeting with recommendations.

### Approved for Payment:

- Invoice No. 16003-2 for the École Rivière-Rouge Playground project in the amount of \$614.25 be paid to HTFC Inc.
- Invoice No. 7281 towards the acquisition of 2990 McPhillips Avenue in the amount of \$2,520 be paid to Steven Surveys.
- Invoice No. 74327 towards the Leila North Boiler Replacement project in the amount of \$2,577.60 be paid to KGS Group Consulting Engineering.
- Invoice No. 1239 towards the Garden City Collegiate Skill Build project in the amount of \$787.50 be paid to QCA Building Envelope Ltd.

- Invoice No. 10496 towards the R.F. Morrison Roof Replacement project in the amount of \$38,033.10 be paid to Normandeau Roofing Ltd.
- Invoice No. 1249 towards the R.F. Morrison Roof Replacement project in the amount of \$315.00 be paid to QCA Building Envelope Ltd.
- Invoice No. 1248 towards the R.F. Morrison Addition project in the amount of \$1,548.75 be paid to QCA Building Envelope Ltd.
- Invoice No. 35004 towards the acquisition of 2990 McPhillips Avenue in the amount of \$5,806.66 be paid to D'Arcy & Deacon.
- Invoice No. MAP-ELEV-COP#3 for the Maples Elevator project in the amount of \$57,474.74 be paid to Gardon Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 3 for the Maples Elevator project in the amount of \$4,438.20 be paid to SOSD/Gardon Construction Ltd.
- Invoice No. W-2016-044 towards the Edmund Partridge Elevator project in the amount of \$157.50 be paid to M. Block & Associates.
- Invoice No. W-2016-043 towards the Garden City Collegiate Skill Build project in the amount of \$315.00 be paid to M. Block & Associates.
- Invoice No. RFM-COP#8 for the R.F. Morrison Addition project in the amount of \$252,446.75 be paid to Gardon Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 8 for the R.F. Morrison Addition project in the amount of \$19,493.96 be paid to SOSD/Gardon Construction Ltd.
- Statutory Holdback in the amount of \$99,472.71 plus taxes and accumulated interest in relation to the Elwick School Elevator project be paid to Con-Pro Industries Canada Ltd., subject to the approval of the Board's solicitor.
- Invoice No. AMBERCOP#25 for the Amber Trails School project in the amount of \$4,048.14 be paid to Bockstael Construction Limited.
- Invoice No. 1061429 towards the A. E. Wright Roofing project in the amount of \$10,489.53 be paid to Stantec Consulting.
- Invoice No. 4815 towards the Maples Collegiate Elevator project in the amount of \$1,886.16 be paid to Prairie Architects Inc.
- Invoice No. ERR-COP#14 for the École Rivière-Rouge project in the amount of \$716,347.62 be paid to Parkwest Projects Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 14 for the École Rivière-Rouge project in the amount of \$55,316.42 be paid to SOSD/Parkwest Projects.
- Cheques #2162019 to #2163253 and #1061 to #1096, US cheques #216067 to #216108, direct deposits #20164935 to #20168151 and pre-authorized debits #2016165 to #2016283 in the amount of \$28,535,648.47 be approved.
- Invoice No. 4827 towards the R.F. Morrison Office renovation project in the amount of \$794.76 be paid to Prairie Architects Inc.
- Invoice No. 4825 towards the R.F. Morrison Addition project in the amount of \$810.57 be paid to Prairie Architects Inc.
- Invoice No. 4826 towards the Garden City Collegiate, Seven Oaks Performing Arts Theatre project in the amount of \$25,870.55 be paid to Prairie Architects Inc.
- Invoice No. 15512 towards the Edmund Partridge Elevator project in the amount of \$926.86 be paid to Number Ten Architectural Group.

### **Lease Agreements:**

- That the Board sign a lease renewal for the July 1, 2016 to June 30, 2017 term with Maples Day Care for the rental of day care space at École Constable Edward Finney School at a rental fee of \$1,794.50 per month.
- That the Board sign a lease renewal for the July 1, 2016 to June 30, 2017 term with the Educational Assistants of Seven Oaks for the rental of office space at Edmund Partridge at a rental fee of \$77.08 per month.
- That the Board sign a lease renewal for the July 1, 2016 to June 30, 2017 term with Seven Oaks Teachers' Association for the rental of office space at Ben Zaidman Educational Resource Centre at a rental fee of \$135.07 per month.
- That the Board sign a lease renewal for the July 1, 2016 to June 30, 2017 term with Sugar-N-Spice Kiddie Haven Inc. for the rental of day care space at West Kildonan Collegiate at a rental fee of \$4,298.17 per month.
- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with Sunny Mountain Child Care Centres (1985) Inc. - Belmont Before and After School Program for the rental of the gymnasium, music room and kindergarten room at Belmont School at a rental fee of \$166.10 per month.
- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with Collicutt Before and After School Program for the rental of gymnasium space at Collicutt School at a rental fee of \$166.10 per month.
- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with Seven Oaks Child Care Centre Inc. for the rental of the gymnasium, including storage facility in the gymnasium area at R.F. Morrison School at a rental fee of \$166.10 per month.
- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with Kidi-Garden Day Nurseries Inc. for the rental of the gymnasium, mini-gymnasium and library at Victory School at a rental fee of \$166.10 per month.
- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with YM-YWCA of Winnipeg Before and After School Program for the rental of the mini-gymnasium at West St. Paul School at a rental fee of \$166.10 per month.
- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with Sugar-N-Spice Kiddie Haven Inc. School Age Program for the rental of the mini-gymnasium at École Riverbend Community School at a rental fee of \$166.10 per month.
- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with Aleph Bet Child Life Enrichment Program - Margaret Park Satellite Site for the rental of day care space for the before and after school program and half-day kindergarten program at Margaret Park School at a rental fee of \$549.05 per month.
- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with Aleph Bet Child Life Enrichment Program - Forest Park Satellite Site for the rental of day care space for the before and after school program at Forest Park School at a rental fee of \$166.10 per month.
- That the Board sign a lease renewal for the July 1, 2016 to June 30, 2017 term with Sunny Mountain Day Care Centre (1985) Inc. for the rental of the kindergarten room and, when available, the computer room and gymnasium at Governor Semple School at a rental fee of \$504.90 per month.

- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with Little Dipper Montessori Nursery for the rental of day care space at Collicutt School at a rental fee of \$678.95 per month.
- That the Board sign a lease renewal for a July 1, 2016 to June 30, 2017 term with Kidi-Garden Day Nurseries Inc. for the rental of Seven Oaks School, 172 Smithfield Avenue at a rental fee of \$2,679.00 per month.
- That the Board sign a lease renewal for the July 1, 2016 to June 30, 2017 term with the Manitoba Association of School Superintendents for the rental of office space at the Ben Zaidman Educational Resource Centre at a rental fee of \$468.33 per month.
- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with O.K. Before and After School Child Care Centres Inc. - Kindergarten Child Care Program for the rental of day care space at O.V. Jewitt Community School at a rental fee of \$462.50 per month.
- That the Board sign a lease renewal for the September 1, 2016 to June 30, 2017 term with O.K. Before and After School Child Care Centres Inc. for the rental of the mini-gymnasiums at A.E. Wright Community School, École Constable Finney School, Elwick Community School and O.V. Jewitt Community School at a rental fee of \$166.10 per month per site.
- That the Board sign a lease renewal for the July 1, 2016 to June 30, 2017 term with Maples Day Care for the rental of day care space at Amber Trails School at a rental fee of \$5,318.75 per month.
- That the Board sign a lease renewal for the July 1, 2016 to June 30, 2017 term with Sugar-N-Spice Kiddie Haven Inc. for the rental of day care space at École Riverbend Community School at a rental fee of \$2,081.25 per month.
- That the Board sign a lease for the July 1, 2016 to June 30, 2017 term with Sugar-N-Spice Kiddie Haven Inc. for the rental of day care space at École Riverbend Rivière-Rouge at a rental fee of \$3,561.25 per month.
- That the Board sign a lease renewal for a September 1, 2016 to June 30, 2017 term with Seven Oaks Sadok for the rental of day care space at R. F. Morrison School at a rental fee of \$721.50 per month.

#### **Conference Reports:**

- Peter Krahn, Vice-Principal, West Kildonan Collegiate. Learning and the Brain - The Science of Imagination, April 7 to 9, 2016 - Orlando, Florida.
- Sherri Denysuik, Vice-Principal, Maples Collegiate. Learning and the Brain - The Science of Imagination, April 7 to 9, 2016 - Orlando, Florida.

#### **Correspondence Received for Information:**

- Accounts Summary Ending February 29, 2016.
- Account Balance Ending March 31, 2016.
- Music Instrument Maintenance and Repairs - Invitation for Bids. Seven Oaks School Division 2016 Music Instrument Maintenance and Service.
- Canadian Network for Environmental Education and Communication. Annual Conference 2016.
- James Allum, Minister of Education. Cheryl McQueen, Victory School, recipient for *Manitoba's Celebration of Excellence in Teaching - Minister's Awards for 2015-2016*.
- Bernadette Smith Awarded Order of Manitoba.

- Marcel Bérubé, Acting Assistant Deputy Minister, Manitoba Education and Advanced Learning. Provincial Profile 2013-2014 and Divisional Meeting - French Language Education Review - French Immersion Program.
- David Hay, Chairperson, Sugar N Spice Kiddie Haven. Letter to the Honourable Cameron Friesen, Minister of Finance requesting an operating grant and start-up funding for a 126 child care facility at École Rivière-Rouge.
- Claudia Sarbit, Chair, Board of Trustees, Seven Oaks School Division. Congratulatory letters to the Honourable Ron Schuler, Minister of Crown Services and Nick Curry - Kildonan.
- Manitoba School Boards Association. CPI Update March 2016.
- Craig Bachynski, Number Ten Architectural Group. Edmund Partridge Change Order No. 7.
- Gerard Lesage, Executive Director, Public Schools Finance Board. Public Schools Finance Board acquisition of 25 acres of land - 2990 McPhillips Street.
- Trent Piazzoni, Number Ten Architectural Group. Garden City Collegiate Change Order Numbers 15 to 20.
- Trent Piazzoni, Number Ten Architectural Group. Garden City Collegiate Change Directive No. 6.
- Craig Bachynski, Number Ten Architectural Group. Edmund Partridge Change Order Numbers 2, 7 to 10.
- Gerard Lesage, Executive Director, Public Schools Finance Board. École Leila North boiler replacement project support.
- Lindsay Oster, Prairie Architects Inc. École Rivière-Rouge Change Order No. 34.
- Jamie Kozak, Prairie Architects Inc. R.F. Morrison School Change Order No. 15r2.
- Claudia Sarbit, Chair, Board of Trustees, Seven Oaks School Division. Letter to Kevin Waugh for undertaking the initiative reflected in Private Members' Bill C-241, An Act to amend the Excise Tax Act (school authorities).
- Manitoba School Boards Association Webinar. Series: Effective & Efficient Governance - Monitoring, Reporting and Evaluations.
- Manitoba School Boards Association - ebulletin - May 11, 2016.
- Jamie Hilland, Program Manager, Active and Safe Routes to School. Province wide count of transportation in Manitoba Schools - "Bike, Walk or Roll".
- The Winnipeg Foundation. A Magazine of The Winnipeg Foundation/Spring 2016.

### **Personnel Report:**

- Jenny Bilodeau was appointed to the position of Vice-Principal, Elwick Community School effective September 6, 2016.
- Manny Calisto was appointed to the position of Vice-Principal, James Nisbet Community School, effective September 6, 2016.
- Gary Jackson was appointed to the position of Vice-Principal, Garden City Collegiate effective June 1, 2016.
- Joey Heather Robertson was appointed to the position of Vice-Principal, Constable Finney School effective September 6, 2016.
- Gloria Barker was appointed to a full-time (1.00) Limited Teacher contract (Term) effective September 6, 2016 to June 30, 2017.
- Will Burton was appointed to a full-time (1.00) Limited Teacher contract (Permanent) effective September 6, 2016.

- Patricia Fulcher was appointed to a full-time (1.00) Limited Teacher contract (Term) effective May 6, 2016 (indefinite).
- Sara Germain was appointed to a full-time (1.00) Limited Teacher contract (Term) contract effective May 24, 2016 to June 30, 2017.
- Simon Hon was appointed to a full-time (1.00) Limited Teacher contract (Term) effective May 16, 2016 to June 30, 2016.
- Sara Ly was appointed to a full-time (1.00) Limited Teacher contract (Term) effective September 6, 2016 to June 30, 2017.
- Jennifer Magnus was appointed to a full-time (1.00) Limited Teacher contract (Term) effective May 9, 2016 to June 30, 2016.
- Lynn McLean was appointed to a full-time (1.00) Limited Teaching contract (Term) effective April 13, 2016 (Indefinite).
- Tannis Nishibata-Chan was appointed to a full-time (1.00) Limited Teacher contract (Permanent) effective September 6, 2016.
- Scott Plantje was appointed to a full-time (1.00) Limited Teaching contract (Term) effective May 24, 2016 to June 30, 2017.
- Jane Samaroo was appointed to a full-time (1.00) Limited Teaching contract (Term) effective May 24, 2016 to June 30, 2017.
- Rob Solumundson was appointed to a full-time (1.00) Limited Teaching contract (Term) effective May 2, 2016 to June 30, 2016.
- Tihomira Tchirpanlieva was appointed to a full-time (1.00) Limited Teacher contract (Term) contract effective September 6, 2016 to June 30, 2017.
- Melanie Bartelings was granted maternity/parental leave effective June 13, 2016 to June 30, 2017.
- Katlin Misir was granted maternity/parental leave effective July 4, 2016 to July 7, 2017.
- Natasha Deen gave notice of intent to resign effective June 30, 2016.
- Raylin Kirsch gave notice of intent to resign effective April 26, 2016.
- The following teachers were granted full time (1.00) leave of absences without pay for the 2016-2017 school year:
 

Darlene Andruchuk	Robert Page
Dave Arbez	John-Luke Racciatti
Jennifer Arjoon	Alan Romaniuk
Suzi Friesen	Lesley Roy
Midas Gonzales	Sandra Smith
Kimberley McDonald	Britt Stromberg
Christine Michaleski	Curtis Walker
- The following teachers were granted part-time leave of absences without pay for the 2016-2017 school year:
 

Allison Arnason (.23)	Sara Neufeld (.50)
Stacey Brown (.50)	Jane Nicholls (.50)
Jasmin Cavanaugh (.40)	Natalie Rousseau (.50)
Brooklyn Linnick (.33)	Diana Tabor (.50)
Chenelle Labossiere (.50)	Karen Warner (.50)
Jaclyn Loganberg (.23)	Lisa Wicklund Whiteside (.33)

- The following teachers were appointed to substitute teacher contracts effective the 2015-2016 school year:
 

Kimberly Abadillos	Caitlyn Long
Katy Abraham	Sara Ly
Julia Arcega	Angela Malis
Lindsey Brown	Melanie Penner
Rebecca Chambers	Robin Quintana
Kelcie Chiswell	Shauna Roy
Akram Daneshfar	Bradley Ryant
Kamal Dhillon	Jill Sutherland
Leif Doerksen	Tracy Tamayo
Christina Falvo	Joy Taylor
Cheri Gilbertson	Sean Tohme
Daniella Greco	Megan Verrier
Sandra Hughes	Sandra Voyer
Jessica Jones	Amy Wajda
Nicholas Kelein	Lola Whonnock
Mark Lapage	Sasha Wiebe
	Jolene Yu
- Robert Vermeylen was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 6, 2016.
- Michael Felletti gave notice of intent to resign effective May 6, 2016.
- Joanne Roth was granted a part-time (3.25 hours per day) leave of absence, without pay, effective the 2016-2017 school year.
- David Wiebe was granted a full-time (6.5 hours per day) leave of absence, without pay, effective September 6, 2016 to April 30, 2017.
- Sophie Marciniak gave notice of intent to retire effective June 30, 2016.